

AROMA DESIGN TOKYO 2020

November 11(Wed.) to 13 (Fri.) , 2020 at Tokyo Big Sight

Application Form (Agreement Form)

To Japan Management Association

Application Date / /

The applying company agrees with below to comply with the exhibition rules (printed on the reverse of this application form.)

Early Application Deadline: May 29 (Fri.), 2020

Final Application Deadline: July 17 (Wed.), 2020

Payment Deadline: August 31 (Mon.), 2020

■ Cancellation by the Exhibitor

No cancellation of this Contract is admitted without the Organizer's consent. In the event of the Organizer agreeing to any request for release from the Contract or in part, the Exhibitor will be liable to cancellation fees as follows:

1) 50% of the fee (excluding tax):

FROM the next day of application deadline <July 17 (Fri.), 2020> TO the day before the Official Exhibitor Meeting (until the day before the AROMA DESIGN TOKYO Secretariat determines the booth number unless the Official Exhibitor Meeting is held).

2) 100% of the fee (excluding tax):

FROM the day of Official Exhibitor Meeting (until the day before the AROMA DESIGN TOKYO Secretariat determines the booth number unless the Official Exhibitor Meeting is held).

Send to **AROMA DESIGN TOKYO Secretariat**

→ bmhf-cl@jma.or.jp

Japan Management Association(JMA)
3-1-22 Shibakoen, Minato-ku, Tokyo 105-8522, Japan
Tel: +81-3-3434-1988 Fax:+81-3-3434-8076
email : bmhf-cl@jma.or.jp

Exhibitor Information (Block letters)

Organization Company			
Address			
State/Province	Zip Postcode	Country	
Person in charge	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.		
Position/Title			
Signature			Date

We accept the Rules and Regulations described on the reverse side of this form. We will pay the space/booth cost by Monday, August 31, 2020 in accordance with the invoice presented by the Organizer.

Contact person	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Position/Department	
Phone	FAX
E-mail	

※ "hotmail" account is NOT accepted by our e-mail server.

Application & Fees for Exhibition Space

• Booth Type • One Booth size: about 9 sqm (W2.97m × D2.97m) *PLEASE CHECK THE ITEM(S) YOU ARE APPLYING FOR

	Type of booth	Unit Price①	Tax②	Unit Price with Tax ③	Quantity ④	Overseas Exhibitor Processing Fee⑤	Fee⑥ (③×④+⑤)
Early Application	<input type="checkbox"/> Standard Booth	JPY 460,000	JPY 46,000	JPY 506,000	booth(s)	+ JPY 4,000-	=JPY
	<input type="checkbox"/> Package Booth	JPY 580,000	JPY 58,000	JPY 638,000	booth(s)	+ JPY 4,000-	=JPY
Final Application	<input type="checkbox"/> Standard Booth	JPY 480,000	JPY 48,000	JPY 528,000	booth(s)	+ JPY 4,000-	=JPY
	<input type="checkbox"/> Package Booth	JPY 600,000	JPY 60,000	JPY 660,000	booth(s)	+ JPY 4,000-	=JPY

• Optional Fees

Type of option	Unit Price①	Tax②	Unit Price with Tax ③	Quantity ④	Fee⑤ (③×④)
Corner Booth Fee※1 ※2 1~2 booth Exhibitor Only	JPY 80,000	JPY 8,000	JPY 88,000	× 1	=JPY
Stock Room (2m ²)	JPY 50,000	JPY 5,000	JPY 55,000	×	=JPY

※1 Exhibitors booking 1~2 booth can request to have their booth placed on the corner of the aisles with an additional fee of JPY 88,000 Booth locations will be determined by the Organizer.

※2 This option is available for 20 companies on a first-come, first-served basis.

Total =JPY

From April 1st, 2017, All overseas exhibitors will be charged "Overseas Exhibitor Processing Fee" of 4,000 JPY.

Exhibit Category (Choose 1 from the following)

- | | |
|--|--|
| <input type="checkbox"/> Aroma Marketing, Produce, consultation | <input type="checkbox"/> Scent Measurement Devices |
| <input type="checkbox"/> Fragrance Addition, Retention, Processing | <input type="checkbox"/> Odor countermeasures |
| <input type="checkbox"/> Aroma Diffuser, Air Freshener | <input type="checkbox"/> Fragrance, Natural Materials, Chemical Products |
| <input type="checkbox"/> Coating material | <input type="checkbox"/> IoT Systems and Devices |

Information to be Listed on Official Exhibition Home Page

Products to be displayed	
URL	http://

Indicated Name of Exhibitors

Japanese	<input type="checkbox"/> The same name as is written on the left side	<input type="checkbox"/> Different (please fill in below)
English	<input type="checkbox"/> Same as company name on the left side	<input type="checkbox"/> Different (please fill in below)

※Please indicate the name of the exhibitor here. This name will be used in the official publications (floor map, etc). Leave it Blank if the same as 1

Necessary Facilities *Please check the box.

<input type="checkbox"/> Water Supply / Drainage Facilities	<input type="checkbox"/> Floor work/ Anchoring	<input type="checkbox"/> Gas
---	--	------------------------------

Booth layout Type

<input type="checkbox"/> Single Booth	<input type="checkbox"/> Double Booth 4 or more booths	<input type="checkbox"/> Space Booth 8 or more booths
---------------------------------------	---	--

Contact in Japan (in English or Japanese)

We also need materials mailed for exhibiting. Yes No

Organization/Company		
Address in Japan		
Contact person	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	
Position/Department		
Phone		Fax
E-mail		

In the case where the payment will be made by a third party, please describe the details of the payer below;

Organization/Company			
Address			
State/Province	Zip/Postcode	Country	
Person in charge	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.		
Position			
Phone		Fax	
E-mail			

Treatment of Personal Information Clause

JMA carefully protects all personal information it receives from exhibitors and visitors.

The personal information received from exhibitors will be used to contact you regarding this exhibition and to send you additional information.

We inform you in advance that companies that have signed confidentiality agreements with JMA may also use your personal information to send materials and/or confirm information related to this exhibition. We thank you for your understanding on this issue.

N.B. Please keep a duplicate copy of this application form and the rules and regulations printed on the reverse side for your reference.

■For the Secretariat use only

	受付①	受付②	受付③	申込受付番号	請求書発行日	備考
事務局 記入欄						

